

**Town Manager's Report
MARCH, 2015
Prepared by David Haller**

Streets:

- Staff repaired a number of street lights.
- Staff cold patched a number of pot holes.
- Staff plowed and treated the streets and parking lots.

Water:

- Rainbow Lake is now at the spillway level.
- The roughing filters are being backwashed one time a day and the DE filters are being done once per week.
- Our wells are down an average of 5.0 feet from May 2011 levels (UP 5.75 from February)
- Water production and consumption. We produced and purchased an average of 328,858 GPD. We consumed an average of 322,548 GPD.

The difference is "Backwash Water" ... (2.0%). We purchased 640,890 gallons of water from MSM this month.

- 40.6% of this water came from wells.
- 6.3% of this water came from Mt. St. Mary's.
- 53.1% of this water came from Rainbow Lake.

Wastewater:

- The overland flow treatment system is shutdown for the season.
- We received about 3.4" of precipitation this month (the average is 3.9").
 - We have a precipitation **SURPLUS** of 5.5" over the last six months. The average precipitation for the period from October 1 thru March 31 is 21.2". We have received 26.7" for that period.
- Wastewater Treatment:
 - We treated an average of 728,000 GPD (consumed 332,548 GPD) which means that 54.3% of the wastewater treated this month was "wild water".
 - We had no spills of untreated sewerage in the month of March.
 - We exceeded the plant's design capacity on 11 days in the month of March.

03/04	1,043,000 GPD	03/05	824,000 GPD	03/08	983,000 GPD
03/09	1,066,000 GPD	03/10	1,363,000 GPD	03/11	1,560,000 GPD
03/12	1,014,000 GPD	03/13	897,000 GPD	03/14	1,643,000 GPD
03/15	974,000 GPD	03/21	806,000 GPD		

Trash: Trash pickup will remain Mondays for the remainder of the month of April.

Parks:

Staff has been performing standard park maintenance and preparing the ballfields.

I Recently Attended the Following Meetings:

- 03/09 Attended a SHA new sign requirement meeting
- 03/12 Met with the Mayor and the town attorney regarding employee issues
- 03/12 Met with representatives of FEMA regarding new water line
- 03/18 Attended meeting related to energy saving efforts
- 03/19 Attended meeting to review comp plan update
- 03/24 Attended meeting to review compl plan update
- 03/31 Attended meeting to review new upcoming budget

PARKING ENFORCEMENT REPORT

Date: March 2015

Overtime Parking: 72

Restricted Parking Zone:

Parked in Crosswalk:

Parked on Sidewalk:

Parked Blocking Road:

Parked by Fire Hydrant:

Parked on Highway:

Failure to Park between Lines:

Other Violation:

Left Side Parking:

Meter Money: \$1,311.23

Parking Permits: \$115.00

Meter Bag Rental:

Parking Ticket Money: \$715.00

Funerals: 1

Total: \$ 2,141.23

1. Power Star grant from the MD Energy Administration was denied because the technology was too innovative to qualify for funding. Continue to follow up with the company and elected officials for support. Have contacted MEA about next year's grants but have had no response.
2. Continue to coordinate with Standard Solar regarding Phase II permitting and schedule.
3. Coordinated meeting notices and attendance for the TAC signage follow up meeting held at the Town offices.
4. Notified Verizon regarding the need to move their vehicles once the Potomac Ave. sidewalk project begins.
5. Released the final proposals for completion of 22 East Main renovations.
6. Held a Green Team meeting and finalized the community survey forms. Surveys were mailed to all recipients of a water bill.
7. Contact Ausherman Foundation regarding future grant potential.
8. Register and attend the Green Team Summit meeting at Frederick City offices.
9. Contacted FEMA in an attempt to move the water line forward. Have had no further response.
10. Had GHD create a new disturbed area plan for the SCD resubmittal of WWTP plans.
11. Provide research and support for the Comprehensive Plan update.
12. Updated electrical usage charts.
13. Pull out old Jubilee drawings for Town Manager.
14. Attend a MD Department of Transportation grant workshop in Hagerstown. Continue to inquire about the SHA Safe Routes to School grant program to support the East Lincoln sidewalk project.
15. Continued to coordinate with SHA regarding the reconstruction of Flat Run Bridge.
16. Continue to coordinate with State Highway on sidewalk and Town Square projects.
17. Walk the Old Emmitsburg Road Trail project with the County and contract engineer, Wilson T Ballard.
18. Pull permit data for FOIA request.
19. Continue to coordinate electrical billings with Accountant and Town Clerk.
20. Tour town for Code Enforcement.

Zoning permits and/or zoning letters issued

Date	Address	Type	Fee
03-02-15	402 W Main St	U&O; sign	\$35
03-17-15	137 S Seton Ave	Deck	\$38
03-17-15	200 S Seton Ave	Cooler	\$51
03-18-15	15 First Ave	Fence	\$45
