

Susan H. Cipperly, Town Planner

Attended Town Meeting on July 7 and 21, Planning Commission meeting on July 28.

1. Presented floodplain ordinance revision, and update on cluster ordinance at July 21 town meeting. Received approval for resolution in support of town's Community Legacy FY2015 application.
2. Community Legacy grant program coordination – local
 - Followed up on CL work group questions for applicants re some of the projects.
 - Prepared project review packets for DHCD and Maryland Historical Trust (MHT)
 - Responded to questions from DHCD regarding review materials submitted.
 - Provided status letters to applicants.
3. Community Legacy – State
 - Prepared and submitted application for FY2015 grant funds.
 - Applied for \$150,000 to spend over 2 year period.
4. Dollar General – Provided on-going follow-up information to engineering and architecture firms regarding outstanding items re site plan and subdivision plat, including storm water easement and performance agreement. Provided information to sign contractor regarding town ordinance.
5. Attended Preservation Maryland "Preservation Summer School – Uncovering the Untold Stories" in Westminster on July 23.
6. Sent letters with information about temporary sign ordinance to commercial/non-residential businesses.
7. July 22 – Attended court proceeding for fence violation at 400 W. Main, with Jerry Muir and John Clapp, Town Attorney.
8. Prepared Planning Commission packets for July 28 meeting.
9. Researched and provided info re sewer taps status for Nevin Ct. subdivision.
10. Supervised code and zoning enforcement activity.